

# CITY OF HOUSTON

## Public Works & Engineering Department

### Speed Hump Program - Removal

PO Box 1562 Houston, TX 77251-1562  
Phone (713) 837-7280 Fax (713)837-7290



#### General Description

Para un documento traducido en Espanol llame a (713)837-7238

The speed hump is a gentle rise and fall of pavement surface placed in the roadway to reduce the speed of vehicles. Speed humps have proven to be successful in reducing speed while allowing safe operation of the vehicle. However, citizens who believe the humps are not required along a street for various reasons may request the humps be considered for removal. The following is a summary of the process for speed hump removal.

#### Step One: Request for a Removal Study

A request can be made by either a neighborhood or business association, by a single resident or a group of residents, or by a business located on the street requesting speed humps. Each request must include a name, address and phone number of a resident from the requested street who agrees to be the contact person. The contact person will receive all correspondence and be responsible for gathering evidence of support. Each contact person must acknowledge designation by signing the request. Written requests should be submitted to the Department of Public Works and Engineering (Department) at the above address. An application form can be obtained from the Department. A request may not automatically be withdrawn from consideration once a traffic study determines the street to be eligible for removal of speed humps.

The request must be for a specific street segment and should include at least the following information:

- ?? The requested street name
- ?? The boundary of the street segment
- ?? Name of contact person
- ?? Address of contact person
- ?? Daytime phone number of contact person
- ?? Signature of contact person

Do not submit petitions or other evidence of support with your request. Petitions or letters of support gathered prior to the eligibility determinations without the preliminary placement maps will not be accepted. Requests will be evaluated on a biannual schedule (page D-3), however the schedule and process do not preclude the Department of Public Works & Engineering from removing speed humps when and where it is deemed necessary outside the procedures of this program.

## Appendix D

### Step Two: Eligibility

In order for a request to qualify for consideration, the street must meet criteria set by the Department:

- ?? The request must not be a duplicate request.
- ?? The removal segment must correspond with the installation segment.
- ?? The speed humps must have been in place for at least one year.

Only those requests meeting all the eligibility requirements will proceed. If a request is denied, applicants will not be able to reapply to the Speed Hump Removal Program for the following two years unless there is considerable change in conditions.

All traffic counts will be scheduled during regular commuter periods unless a specific weekend problem is noted in the request.

### Step Three: Level of Support

If the Department determines the speed humps along a street segment to be eligible for removal consideration, the Department will provide existing location maps to the contact person. The contact person is encouraged to gather and present support from the community in the form of petition(s) (which are provided by the Department) from residents, landowners or businesses facing or having lot frontage on the street segment where speed humps are being considered for removal. There must be at least 60% evidence of support for review to further the process. Requests with either no petition or with a petition that does not account for all properties will be considered incomplete and will not further in the process.

Petitions or letters of support gathered *prior* to the removal eligibility determinations without the existing location maps will not be considered.

### Step Four: Removal Consideration Factors

The removal application process does not invite nor accept recommendations from requesters regarding which speed humps should or should not be removed. Based on engineering judgment, the results of the review process may recommend removal of none, some, or all of the speed humps. Factors that are considered for review may include, but are not limited to:

- ?? Existing speed hump locations and spacing
- ?? STOP/Yield signs or traffic signals along the segment
- ?? Historical and existing traffic speed and volume information
- ?? Accident History
- ?? Presence or absence of sidewalks, schools and parks

## Appendix D

### Step Six: Funding

Funds for speed hump removal will be determined by prorating total available funding between number of humps eligible for installation and number of humps eligible for removal. Selection of humps funded for removal will be on a first come basis, based on the date of receipt of the completed petition. Removal will occur during the regularly scheduled speed hump construction cycles. Private funding of approved removal is possible with 75% support for review.

### Speed Hump Removal Program Schedule

Process Step	Round “A”	Round “B”
Deadline for removal request submission	April 1	October 1
Planning and eligibility determinations completed by Department, Petition area maps and petition forms prepared by Department	May 1	November 1
Final date to submit evidence of support	July 1	January 1
Ranking of eligible requests for City funding	September 1	March 1
Construction begins on approved projects	October	April

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*For policy effective June 1, 2000*

#### Request for Removal Study

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This is a request for removing speed humps. Please feel free to submit this form as a formal request. Each request must contain the completed information as indicated in both Part A and Part B. The request will be processed according to the procedures detailed in the Speed Hump Program Policies and Procedures.

#### A. Street Study Information

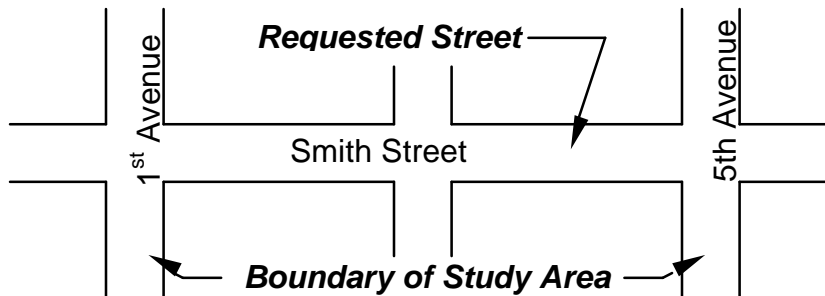
Each request must provide the name of the street on which a study is requested, and the boundaries of the street segment. Traffic studies will be conducted only within the boundaries indicated. Please use streets for boundary limits, not block ranges.

**Requested Street:**

**From:**

**To:**

#### Example



**Requested Street:** Smith St.

**From:** 1<sup>st</sup> Ave.

**To:** 5<sup>th</sup> Ave.

#### B. Contact Person Information

Each request must provide a contact person who lives on the requested street within the study area boundary. The contact person will receive all correspondence and be responsible for gathering evidence of support when requested.

**Name:**

**Address:**

**City:**

**ZIP Code:**

**Ph. #:**

I agree to be the contact person for the above request. I understand that a request may not automatically be withdrawn from consideration once a traffic study determines the street to be eligible for speed humps.

**Signature of Applicant:**

**Date:**